



# Degree Audit: What If Tool

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This guide provides instructions for using the **What If** tool in Degree Audit. This tool allows students and advisors to run a simulated audit to explore how completed, in-progress, or planned courses would apply to different academic scenarios. You can use it to see how courses would fit into your current program or to explore changes such as a new major, minor, or concentration. Always confirm requirements with the appropriate academic department before making changes to your student record.

For additional help with Degree Audit refer to the companion guides:

[Degree Audit: Overview of Navigation and Tools](#)

[Degree Audit: Understanding Your Degree Audit Blocks](#)

## CONTENTS

<a href="#">Navigation</a>	<a href="#">1</a>
<a href="#">To Simulate Future Courses in Current Program</a>	<a href="#">2</a>
<a href="#">To Simulate a New Program, Major, Minor, or Concentration</a>	<a href="#">3</a>
<a href="#">Understanding Your What-If Results</a>	<a href="#">4</a>
<a href="#">Viewing Course Information and Planning Ahead</a>	<a href="#">4</a>

## NAVIGATION

- Login to Ramportal using your WCU Single Sign On (SSO) at [ramportal.wcupa.edu](https://ramportal.wcupa.edu).
- Locate the **Degree Audit** card. If the card is not on your RamPortal home page, try using **View All Cards**. For help with finding cards, visit [Home Page Navigation: A Guide to the RamPortal Home Page](#).
- Click the **Degree Audit** link on the card.
- Once the Degree Audit loads, scroll down to the Academic section and select the **What-If** tab.



### Degree Audit

Student ID: [REDACTED] Name: [REDACTED]

Level Undergraduate Class Junior Major Pre-Business Marketing Concentration [REDACTED]

Admit Type UGRAD: Readmit Campus West Chester Total Credit at Admission 29

Other Hold(s) Yes Advisor(s) Yong Wang (Major Advisor)

Notice \*\*This audit is an overview of coursework needed for your degree. Please meet with your advisor.

Academic **What-If** What-If tool

Click on the **What-If** Tab to start a new audit.

## TO SIMULATE FUTURE COURSES IN CURRENT PROGRAM

- To simulate how future courses would apply to your current program of study, select **Use Current Curriculum**. This option hides the ability to choose a different program or field of study.
- Once selected, you can enter individual course subjects and numbers to see where they would apply.

### What-If Analysis

Use current curriculum  In-progress courses  Preregistered courses

**Future courses**

Select the Use current curriculum box to explore how future courses apply to your current major, minor, or concentration.

Subject: [REDACTED] Number: [REDACTED] **ADD**



## TO SIMULATE A NEW PROGRAM, MAJOR, MINOR, OR CONCENTRATION

**What-If Analysis**

Use current curriculum  In-progress courses  Preregistered courses

**Program**

1. Choose Catalog Year. Catalog year: FALL 2024

2. Choose a new Program to simulate. Program: UG Pre-Business

Level: Undergraduate

**Areas of study**

3. Select a Major and add a concentration or minor if applicable. Major: Pre-Business

Concentration: Concentration

Minor: Minor

### Catalog Year

- The current academic year is set as default.
- If you are exploring programs that begin in a future term, select that future catalog year in the drop-down.

### Program

- Choose the **Program** you would like to explore.
- If you are only adding a minor or concentration, choose your current program.
- Tip: To jump to specific sections in the dropdown, type the first letter of the program name.

### Level and Degree

- These fields auto-fill based on the selected **Program**.
- Note: Some programs have unique degree names (i.e., BSEE for Electrical Engineering. Check the [University Academic Catalog](#) for more information about degree names.)

### Areas of Study

- Select the major, minor or concentration you want to explore adding.
- Some majors, like Biology, require a concentration. Others, like Theater, offer concentrations but don't require them.

### Additional Areas of Study

- Use this section if your exploring adding a second major.
- Both programs must share the same degree type, i.e., both must be BS
- Tap on the + icon to add another program or the x icon to remove one.



## Future Courses

- To include specific courses in the simulation, enter the subject and course number, and tap the **ADD** button.
- Once everything is selected, tap the **PROCESS** button.

## UNDERSTANDING YOUR WHAT-IF RESULTS

Once you generate a What-If Audit, you will see how your courses are applied to the selected program. How to read the results:

- Green check: Requirement or course is complete
- Red circle: Requirement or course is not complete
- Blue half circle: Course is in progress or registered for
- See additional symbols in the legend below. This legend can also be found at the bottom of your Degree Audit page.

### Legend

 Complete	 Not complete
 In-Progress (pending final grade)	 Review needed - see advisor
 Icon not currently in use	 Any subject and/or course number
 Repeated course	

## VIEWING COURSE INFORMATION AND PLANNING AHEAD

- Review how many new requirements are added and whether it impacts your graduation timeline.
- Check the **Free Electives** section. If full, it will be marked **Complete**. If not, you will see **Still Needed** with the number of remaining credits needed.
- Consider when courses are being offered. Click the course to open a pop-up window that displays term availability.
- If registration is open, a pop-up will also show the number of available and filled seats.
- The What-If audit automatically saves. You can also print or save a PDF version by clicking on the print icon at the top of the page.

For support, please submit a ticket at <https://wcupaprod.service-now.com/aes>