



# GRADUATE CERTIFICATE IN HUMAN RESOURCE MANAGEMENT

West Chester University's Certificate in Human Resource Management will advance your skills in the field of human resources. The program is designed for both HR and non-HR professionals across industries and organizational types and is available 100% online. The 12-credit program is structured to develop core skills in critical areas of HR management including employment and labor relations; compensation and benefits; employee and labor relations; ethics; global human resources; human resource metrics; leadership and change management; and workforce planning.

## PROGRAM HIGHLIGHTS

- 4 courses (12-credits)
- 100% online, learn on your time
- 7-week sessions; 5 sessions/year; 1-6 years' degree completion
- Accredited by AACSB International - the premier global accrediting body for business schools
- SHRM Professional Development Credit (PDC) provider
- Affordable: In-state tuition is \$1,548 per course. Out-of-state tuition is \$1,578 tuition per course

Our faculty are accomplished experts in the areas of Organizational Behavior, Legal Compliance and Management. Some of their research interests include examining the relationship between leadership and culture, employment and labor law, risk management, military expatriate and the role of gender in combat zones, the financial materiality of sustainability to the insurance industry and the strategic management of not-for-profit organizations. Recent research has been published in the Journal of Organizational Behavior, Military Psychology, Leadership, the International Journal of Intercultural Relations, Thunderbird International Business Review, Nonprofit Management and Leadership, the Journal of Social Entrepreneurship, and the Journal of Competitiveness Studies.

## OUTCOMES

Entry level Human Resource Specialists with no experience can earn up to \$59,180 per year according to the Bureau of Labor Statistics (2016). The median annual wage for Human Resource Managers with five years or more of professional management experience was \$106,910 in May 2016, according to the Bureau of Labor Statistics.

Possible careers include: Human Resource Specialist, Human Resource Generalist, Human Resource Coordinator, Human Resource Recruiter, Entry-level Payroll Specialist, Benefits Coordinator, and more.



## ADMISSION REQUIREMENTS

The Graduate Certificate in Human Resource Management applications are processed year-round. A complete application to the program consists of the following items for admission consideration:

1. Official transcripts
2. A detailed, professional essay that addresses the applicant's career plans
3. A current resume
4. Two letters of recommendation. At least one of the letters of recommendation must be from a professional supervisor or colleague. The program will accept a professor's recommendation in lieu of a professional recommendation for traditional students without work experience.

Applicants may apply online at [www.wcupa.edu/applynow](http://www.wcupa.edu/applynow).

## FOR MORE INFORMATION

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