# Call for Applications: PETAL Faculty Fellow (Spring 2026 – Spring 2028) POSITION DESCRIPTION

The Teaching and Learning Center (TLC) is seeking a faculty member for the role of PETAL

Faculty Fellow. This position offers a three-credit AWA each year for a three-year term beginning Spring 2025. The PETAL Faculty Fellow will join an established team of fellows, working collaboratively with TLC staff, to implement, facilitate and assess the Program for Effective Teaching and Learning (PETAL).

# ABOUT THE PROGRAM

PETAL is a faculty-led program that promotes innovative, effective, evidence-based teaching for all students, in and out of the classroom. The program equips faculty to be critically reflective practitioners by identifying and enacting best practices to remove barriers to student success, to achieve equitable outcomes, and, in the process, to re- envision the core function of our institution.

This collaborative faculty development initiative is primarily designed for new faculty and runs as a 15-week program each Spring semester, with weekly meetings on Fridays from 12:00 to 3:00 PM.

# FELLOWSHIP STRUCTURE

Fellows serve three-year terms with staggered appointments to ensure program continuity and mentorship:

* **Year One:** Learn program operations, assist with facilitation, contribute to planning
* **Year Two:** Take increasing leadership in program implementation and workshop development
* **Year Three:** Lead program components, mentor new fellows, evaluate program effectiveness.

# RESPONSIBILITIES INCLUDE:

* Participate in regular PETAL team planning meetings
* Co-facilitate the 15-week PETAL program during Spring semesters
* Provide mentorship to faculty participants throughout the program
* Lead specific workshop components based on expertise and program needs
* Contribute to assessment and continuous improvement of the program
* Develop teaching and learning resources for program participants

# QUALIFICATIONS:

* Full-time faculty status
* Demonstrated commitment to teaching excellence
* Experience with innovative, inclusive teaching practices
* Strong facilitation and collaboration skills
* Availability for Friday afternoon (12 – 3pm) sessions during Spring semester
* Interest in faculty development and educational leadership

# APPLICATION DUE DATE – Oct 10, 2025

Please submit a letter of interest and abbreviated CV by completing this Qualtrics form. The letter should include:

1. A statement of why you are interested in the position
2. A summary of your experience with innovative teaching practices and faculty development
3. One to two ideas that you have for deepening or expanding teaching excellence at our institution

Finalists will be evaluated according to the following rubric.

**PETAL Faculty Fellow Application Review Rubric**

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| --- | --- | --- | --- | --- |
| **Criteria** | **Exemplary** | **Proficient** | **Developing** | **Insufficient** |
| **Interest in Position** | Clear, compelling alignment with PETAL's mission and faculty development | Genuine interest with good alignment to PETAL goals | General interest, lacks specificity | Minimal or unclear interest |
| **Innovative/Inclusiv e Teaching Experience** | Extensive examples of inclusive and/orevidence- based practices; integrated into development work | Solid innovative teaching experience with thoughtful application | Limited examples or general discussion | Little to no mention of inclusive/inno vative approaches |

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| --- | --- | --- | --- | --- |
| **Criteria** | **Exemplary** | **Proficient** | **Developing** | **Insufficient** |
| **Faculty Development Engagement** | Demonstrated leadership in facilitating, mentoring, or leading initiatives | Some mentoring/develo pment experience; thoughtful engagement ideas | Minimal experience but shows interest | No evident experience or engagement |
| **Collaboration/Facil itation Skills** | Strong examples of successful cross- disciplinary collaboration and facilitation | Demonstrated ability to work well with others; some facilitation experience | Limited or vague collaboration/facil itation examples | No evidence of facilitation or collaboration |
| **Program Contribution Ideas** | Two specific, creative ideas reflecting institutional knowledge | One or two clear, relevant ideas with potential impact | General ideas, not clearly connected to PETAL | No feasible or relevant ideas included |
| **Availability/Commi tment** | Fully available; clear understanding of time commitment | Availability noted; some understanding of commitment | Partial availability or unclear commitment | No availability indication or likely conflicts |
| **CV Alignment** | CV clearly supports letter with relevant teaching/service/lea dership experience | CV mostly supports letter with some relevant alignment | CV lacks depth or relevance to PETAL | CV unrelated or missing key qualifications |