



EXPLORATORY
STUDIES ACADEMIC
ADVISING



Advising Handbook

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Contents

INTRODUCTION	2
CHANGE OF MAJOR	4
EXPLAINING DIFFERENT TERMS	5
HOW DO I DECIDE ON A MAJOR?	5
RESEARCH OCCUPATIONAL INFORMATION	6
REFLECTION QUESTIONS	6
GENERAL EDUCATION CURRICULUM	8
APPROVED GENERAL EDUCATION COURSE LIST	9
PROGRAMS OFFERED AT WCU	13
APPROVED GENERAL EDUCATION COURSE SELECTION BY MAJOR GUIDE	14
REQUIREMENT TO DECLARE A MAJOR	24
ACADEMIC SUPPORT	28
REFERRAL LIST	29
KNOW YOUR ACADEMIC ADVISOR AND STAFF	31
HOW TO CALCULATE YOUR GPA	32

Introduction

Exploratory Studies (EXPS) at West Chester University (WCU) is a comprehensive academic program designed to meet the needs of students who wish to explore their options in order to find an “appropriate” major of interest. Our program provides students the opportunity to explore the different majors through collaborative academic advising, guided and individualized assessment of personality, interests, strengths and abilities. Exploratory students work one-on-one with specially trained faculty academic advisors who understand the different curriculum tracks and university requirements. Our faculty will help you decide what courses to take based on your interests and these requirements.

EXPS students typically make up 25-33% of each WCU’s first year entering cohort. About 30% of EXPS students change their major by the end of their first year. Our students declare majors and minors in all the colleges at the University.

Mission

The mission of Exploratory Studies at West Chester University is to promote the smooth transition and integration of undeclared students into the university. Exploratory Studies fosters student success through collaborative relationships between academic advisors and students.

Exploratory Studies Program Goals

1. Provide support to admitted students through orientation, explanation of general education curriculum, major requirements and academic policies and procedures.
2. Provide support for students to explore their academic interests through guided and individualized self-assessment.
3. Assist and empower students to successfully transition from Exploratory Studies to their chosen majors after they have met their major entrance requirements.
4. Monitor students’ academic progress and proactively intervene to enhance their success.

Exploratory Studies Student Learning Outcomes

1. Students will accurately identify WCU’s general education and major requirements, academic and course policies and procedures, and their personal goals and vocational interests.
2. Students will use exploration of their academic interests, career interests or goals to decide upon a major consistent with those goals and interests.
3. Students will follow policies and procedures, including those for degree requirements and academic standing policies, registration policies and deadlines, resource availability, etc.
4. Students will select and schedule for appropriate coursework that meets requirements, continues degree progress, keeps options open, and fits interests
5. Students will transition from Exploratory Studies to their chosen major of interest after they have met the entrance requirements of their desired majors at the completion of 45 credits.
6. Students will use available academic support services and other campus resources to support their learning and enhance their success at the university.

Who are Exploratory Studies Students?

Students accepted into Exploratory Studies might fit one of four broad categories:

1. Students who have applied to other majors but have not yet been accepted into that major.
 - a. These students work with their EXPS advisors to meet the entrance requirements for their desired majors and then change their majors to their intended major when they have taken the necessary courses and/or have the minimum required GPAs.
2. Students who have two or three possible major interests and need to narrow down their choices before entering their chosen major.
 - a. These students work with their EXPS advisors, the Career Development Center (CDC), and other resources to reflect on their strengths and interests.
 - b. Students also schedule and take courses which might work for several of their major interests to aid in their decision-making process.

- c. It is possible to create such flexible schedules for up to two semesters; after that, students must have determined a major direction.
3. Students who may have no idea what they want to major in, in part because they have limited knowledge about what the options are.
 - a. These students work with their EXPS advisors, the Career Development Center (CDC), and other resources to reflect on their strengths and interests.
 - b. These students attend special workshops and programs offered by EXPS in collaboration with the CDC and various academic departments.
 - c. EXPS advisors remind students that they will not make a mistake in choosing a major since all majors can lead to many careers because of the flexible skills that college degree programs impart.
 - d. Students deliberately schedule courses to engage in major and career exploration.
 - e. It is possible to create such flexible schedules for up to two semesters; after that, students must have determined a major direction.
4. Students who have been accepted into other WCU majors but change their minds and transfer to Exploratory Studies to begin the process of deciding upon and earning entrance to their desired new major.

Academic Advising Expectations and Responsibilities

In Exploratory Studies, academic advising is seen as a collaborative educational process whereby students and advisors work as partners in meeting essential learning outcomes, ensuring student academic success, and outlining the steps for achieving the students' personal and academic goals, and career aspirations. This partnership is intended to garner the resources that will enable students to realize their academic potential by way of deciding and declaring a major field of study. The student-advisor relationship requires participation and involvement of both the advisor and the student over the student's entire educational enterprise at the university. To ensure the success of this partnership the student and the advisor shall have the following clear responsibilities.

Exploratory Studies Advisors responsibilities are to:

- Treat you with respect and as an adult and listen carefully to your questions and concerns.
- Be accessible for meeting with you during office hours, by appointment, telephone, or email.
- Encourage and guide you to define and develop clear and realistic educational goals.
- Provide a safe space in which to share your thoughts, aspirations, concerns, and interests.
- Maintain confidentiality of each student's record.
- Effectively communicate the curriculum, graduation requirements, and university and college policies and procedures through use of the catalog and degree reports.
- Monitor and accurately document your progress toward meeting your degree requirements.
- Assist you in gaining decision-making skills and in assuming responsibility for your educational plans and decisions.
- Assist you in making course and major decisions.
- Encourage you to work closely with your professor/instructor.
- Provide educational resources and referrals when appropriate.
- Encourage you to participate in extra-curricular activities and events.

Exploratory students are expected to:

- Be courteous and plan ahead. *Schedule regular appointments early each semester and cancel or reschedule only if necessary. Simply not showing up for an appointment is unacceptable.*
- Come to appointments prepared with questions and/or topics to discuss.
- Learn how to interpret the catalog and university policies, procedures, and regulations.
- Develop an understanding of General Education requirements as it pertains to your intended major.
- Keep a record of your academic progress and goals.
- Learn to utilize the MyWCU student record system and regularly check your account.
- Avoid making final academic decisions suggested by friends without consulting/communicating with your advisor.
- Learn to stay organized and effectively manage your time.

- Be open to developing and clarifying your personal interests, values, and goals.
- Understand that you will not be permitted to register for classes unless you meet and discuss with your advisor your goals and the courses you may need to take for the particular semester.
- Research university programs and discuss with your advisor your interests and goals as appropriate.
- Accept responsibility for your decisions and your actions (or inactions) that affect your educational progress and goals.

Change of Major

Exploratory/Undeclared Major Declaration Policy

Exploratory Studies is not a major, it is a department that offers students the tools to explore their interests at West Chester University. All students in EXPS will need to declare their major by their second year at West Chester.

Policy Requirements

First-year students who entered WCU as exploratory/undeclared/pre-major must declare a major at the completion of 45 WCU earned credits. This is most often equivalent to three semesters of full-time study at the University. Transfer students (internal and external) who are undeclared must declare a major after two semesters of full-time study as an exploratory/undeclared student. Students must be in good academic standing and must meet all admission requirements specified by the program they plan to transfer into. Exception to this policy may be granted to students who are planning to declare a major with highly restrictive admission requirements and may need additional semesters to complete those requirements. Any undeclared student who does not declare a major within the stipulated period of time will be required to develop an action plan addressing their academic area(s) of interest before the advisor hold will be lifted to enable the student schedule for the next semester.

Request to Postpone/Defer Declaring a Major

An exploratory/undeclared/pre-major student may submit a request to defer declaring a major if the student is postponing major declaration because they have yet to complete the prerequisites for the anticipated major. The process of postponing a major declaration requires an established plan of action by the student, which must be approved by the student's academic advisor, the chairperson of the Department of Educational Development Services (EDS), and the dean/designee of University College.

Selecting A Major & Career Planning

Many students believe that choosing an academic field of study (i.e. a major) is the same as choosing a lifelong career path. While this may be true for some majors, it is certainly not universal. The connection between a major and a career is sometimes not clear for all academic disciplines. Research have shown that the average American will change careers (not jobs) 5-7 times in their lifetime, and two of these careers are not yet invented. This is true as most people have many jobs and occupations over the course of their working lives. When exploring majors and career, the question many students ask is which comes first, the major or the career?

Major First:

Some people believe that you should first choose a major that interests you because majors lead to jobs (as long as you obtain relevant experience during college). They also believe that you should be most concerned about enjoying your academic courses for the next four years. They're right.

Career First:

Other people think that you should first choose the career and then find out which majors lead to it, because the career is where you will ultimately spend more of your time. They are right, too.

Lifestyle First:

Some say you should approach school from an "education for life" perspective. Maybe you know who you want to "be" but not what you want to "do" (career or major). Then start by choosing courses that interest you!

You can start with any of these.

Focus on the one that makes sense to you now, realizing that some majors do need to start in the first year of college in order for you to graduate in four years. Your academic advisor will guide you through this process as you navigate your options in the first year at West Chester University.

Explaining Different Terms

As an EXPS student, it is important to understand some of the basic terms as you embark on the major and career exploration process. Having a good understanding of these similar terms, like occupations, careers, and jobs, or degrees and majors may provide some directions to your major and career Exploration process. In some cases, people use some of the terms interchangeably, but they are different.

Job: A job encompasses specific set of duties with a particular employer that an employee performs for pay. A job is a means to live and may or may not be long-term or lead to anything else by way of work. For example, a West Chester University student may work as a baby-sitter “just a job” while in school. This could be long term or short term. Contract works or projects fall within this [category](#). The concept of a job is much narrower than an occupation.

Occupation: An occupation can be described as a set of tasks that employees are paid to perform for a period of time, such as a teacher, and academic advisor or a counselor, and engineer, etc. According to [Jon Warner](#), an occupation is a broad title for what someone does on a continual basis. Employees that perform essentially the same tasks are in the same occupation.

Career: A career is a broader term that can comprise both jobs and occupations. Careers are essentially a series of work-related activities that we perform over the course of our lives. As stated by Jon Warner, a career, like a doctor might start as a resident at a hospital, become a surgeon, act as a specialist, become a medical director and finally become a hospital administrator. These are four very directly linked occupations but can be considered a career in the medical field. Peoples’ careers today are typically comprised of many jobs, and even multiple occupations.

Major: An academic field study within a degree (e.g. B.A. in Media and Culture, or B.S. in Biology or BSED Early Grades Preparation). It consists of a comprehensive academic curriculum that students have to pursue typically in a period of 4 or 5 years. At West Chester University, a major consists of a group of core courses, General Education requirements, as well as any additional requirements determined by your degree program.

How Do I Decide on a Major?

Deciding on a major or career path comes easier to some students than others and will be easier at certain points of your life than others. Either way is fine, there is no rush. However, EXPS students should prioritize this decision-making. If you have a major in mind and you think that it will likely be a major that requires all four years to complete, you might want to choose the major right away, and get started on your coursework. However, if you’re undecided about the major, the following three steps will be great starting points:

The Explore Phase

The first step to major and career planning is to assess your values, interests, and personality traits. These can guide you as you research majors and begin to make decisions about the general areas you would like to pursue. Students who choose majors and careers in areas in which they have strong interests are much more likely to persist and be successful. Some students may explore an area of interest by taking a class in that specific area to see if they like the subject area.

Other students may take assessment tests to determine what their interests are to begin the process. The Career Development Center (CDC), located at Lawrence Center room 225, provides guided assessment to help you learn more about your interests and personality. You can email them at cdc@wcupa.edu and a career counselor will work with you. Also, you can visit their office in person to schedule an appointment with one of the career counselors. Students are encouraged to create an online account in [Handshake](#) at the CDC.

In addition to talking with career experts, students can talk to their family, friends, faculty members, academic advisors, and professionals in fields they are drawn to. These individuals can offer ideas and suggestions that may help with your decision-making process.

Explore WCU Undergraduate Catalog: You may learn more about the various academic programs available at WCU using the online Undergraduate Catalog. The Catalog together with other online resources will provide you a better information and understanding of what you can do with the available majors and the related career. For example, you can explore the “What Can I do with a Major” to learn more about majors and their related careers.

The Discovery Phase

In this step, you identify the majors and careers that relate to your interests, values and preferences and learn about your options. This information-gathering process can include browsing the undergraduate catalog, meeting with your EXPS advisor, talking with professors, visiting (CDC), and interviewing faculty and people who work in the field you are considering.

Learn about major requirements. Once you learn about the majors you are interested in and their related careers, it is important to look at the requirements to complete that majors. Some of the questions you may want to ask include: does the major require more science courses? does it require more mathematics courses? How about cost in terms of supplies? Bear in mind there is nothing like an easy major, it all depends on your interest, and commitments and willingness to engage with the materials.

The Decision Phase

In the last step you reflect on and analyze all the information you have collected to build a plan of action. The goal is to make an informed choice that is appropriate for you. You can utilize a number of decision-making tools and techniques including a list of pros and cons, a major and Career SWOT analysis, and an academic plan. Your EXPS advisor and FYE faculty may guide you through some of this process.

Research Occupational Information

It is likely that you are only familiar with a few occupations. Most people have some ideas of what people do in occupations they have experienced some direct contact with, such as what your parents or siblings do or what teachers do, but we generally don't know much about other occupations. For example, the representations of occupations we see in the movies or TV may or may not be very accurate. It can be disappointing to find out, after pursuing one occupation throughout college, that it wasn't what you thought it was. Take the time to research an occupation now to see what it really is like!

Read print resources. There are many great print resources available that can tell you about the typical work environment, work tasks, salary, job outlook, training needed, and much more. Several departments have fliers and leaflets that you can pick-up to learn more about their programs.

View internet resources. The internet offers great access to free information about occupations that is up to date. In addition to the sites listed below, do a simple search using your favorite search engine for information on occupations you are interested in. Some of the reliable sites to check are below:

- The Twardowski Career Center web site, <https://www.wcupa.edu/cdc>
- The Occupational Outlook Handbook Online, <http://www.bls.gov/>
- O*Net, <http://online.onetcenter.org>
- The Dictionary of Occupational Titles, <https://www.onetonline.org/crosswalk/DOT/>

Reflection Questions

As you go through the major and career planning process, there some questions that will guide your decision-making process. Think about the following questions, along with questions that follow in the interests; strengths, abilities, and skills; and values sections.

- Why are you in college? What appealed to you about a college education?
- Who has influenced your ideas about choosing a major?
- What are the similarities and differences between the majors you are tentatively considering?
- What occupations are you considering?
- Why will these occupations provide the rewards and satisfactions you want from your career?
- What have been your favorite jobs?
- What were your favorite school subjects?
- What tasks have brought you the most success?
- What tasks do you think you could do well that you haven't done yet?

General Education Curriculum

At WCU, our goal is to provide the best quality education that will prepare students with the skills to solve complete problems and contribute to their community and the world in General. Our General Education is built on the liberal arts education philosophy. A liberal arts education prepares students to think and communicate as professionals to understand the social and global contexts of their lives to transfer knowledge and skills from one setting to another, to recognize difference and make informed decisions using reasoning skills, and to balance the various dimensions of their personal and professional lives. With these important goals in mind, (WCU's)General Education Program strives to provide students with the experiences necessary to achieve the following goals:

1. communicate effectively
2. think critically and analytically
3. employ quantitative concepts and mathematical methods
4. demonstrate the ability to think across and about disciplinary boundaries
5. respond thoughtfully to diversity
6. understand varied historical, cultural, and philosophical traditions
7. make informed decisions and ethical choices

To fulfil these goals, every major requires students to take a minimum of 40 credits of General Education courses spread across 4 different categories - First Year Experience, Academic Foundations, Distributive, and Capstone. It is important to note that these requirements, although general in most cases, can be major specific. Table (.) and Table (...) provide the more information about WCU's General Education requirements. It is important to select these courses in consultation with your Academic Advisor and your specific major requirements.

General Education Area	Credits Required
First Year Experience	4
Academic Foundations	
▪ English Composition I (WRT 120 or WRT 123) by placement	3/4
▪ English Composition II (WRT 200, 204, 205, 206, 208, 220)	3
▪ Mathematics	3
▪ Interdisciplinary ("I")	3
▪ Diverse Communities ("J")	3
Distributive Requirements	
▪ Science	6
▪ Behavior and Social Science	6
▪ Humanities	6
▪ Arts	3
Capstone	Major Requirement

Additional Baccalaureate Requirements

Area	Credits Required
Ethics Requirement for all Baccalaureate Degrees	3
Speaking Emphasis Requirement for all Baccalaureate Degrees	9
Writing Emphasis Requirement for all Baccalaureate Degrees	9
Language and Culture Requirements (for B.A., B.M and some B.S. Degrees)	0-15
Minimum number of total earned credits for all Baccalaureate Degrees	120

Approved General Education Course List

	APPROVED COURSES	Prefix	Number	Semester	Grade
ACADEMIC FOUNDATIONS	First Year Experience Course (FYE)				
	WRT 120 or WRT 123				
	WRT 200, 204, 205, 206, 208, 220				
	MAT ≥ 103				
	Diverse Communities (J)				
	Interdisciplinary (I)				
Science Distributive Select two from two different Prefixes	BIO 100, 110, 199				
	CHE 100, 103, 107, 199				
	CSC 110, 112, 115, 141, 199	_____	_____	_____	_____
	ESS 101, 130, 111, 112, 130, 170, 119				
	GEO 104				
	NTD 303	_____	_____	_____	_____
	PHY 100, 123, 125, 130, 14, 170, 180				
	PHI				
Behavior and Social Science Distributive Select two courses from two different Prefixes					
	ANT 101, 102, 103, 199				
	ECO 111, 112, 200	_____	_____	_____	_____
	GEO 101, 103, 200, 205, 214, 230, 199				
	PSC 100, 101, 213, 119				
	PSY 100, 199	_____	_____	_____	_____
	SOC 100, 240, 245, 199				
Humanities Distributive Select two courses from two different Prefixes	CLS 165(JW), 260(W), 261(W), 199				
	HIS 100, 101, 102, 150, 151, 152, 215, 415, 444, 199				
	LAN 100	_____	_____	_____	_____
	LIN 130				
	LIT 100, 101, 165 (W), 219, 220, 199				
	LNC 100, 110				
	PHI 100, 101, 125, 180(JE), 201, 206, 207, 220(J), 280, 350, 199	_____	_____	_____	_____
	PHY125/PHI 125				
	RUX 110				
The Arts Select one course 3 Credits	AMF 251				
	ARH101, 103, 104, 210(W), 211 (W), 199				
	ART 106, 111, 113, 228, 231, 232, 199				
	DAN 132-138, 150, 210, 199				
	EGE/GRE 405(W)				
	EIT 360				
	ESP 305(J), 309				

	FLM 200(W), 199	
	MDA 240	_____
	MHL 121, 123, 125(J), 210, 312, 325, 199	
	MTC 110, 199	
	MUS 199	
	SPA 313	
	THA 101, 103, 201, 212, 199	

Emphasis Courses

Speaking Emphasis	Writing Emphasis	Ethics Emphasis	Free Electives

Note:

It is important to note that General Education courses can be major specific. Please speak with your academic advisor to make sure that you are taking the right courses for your intended major (s).

Some of the General Education distributive courses are also emphasis courses. Speak with your academic advisor to learn more about these courses and how they work with your major.

Programs Offered at WCU

<p>Accounting B.S.</p> <p>Anthropology B.A.</p> <p>Bachelor of Music - Composition, <ul style="list-style-type: none"> ▪ History, Theory </p> <p>Biochemistry B.S.</p> <p>Biology B.S. - Cell and Molecular, <ul style="list-style-type: none"> ▪ Ecology and Conservation, ▪ Integrative Biology, Marine ▪ Science, Medical Laboratory ▪ Science, Microbiology </p> <p>Biomedical Engineering B.S.</p> <p>Business Management B.S.</p> <p>Chemistry B.S. - Biochemistry, <ul style="list-style-type: none"> ▪ Chemistry-Biology, Forensic and ▪ Toxicological Chemistry, ▪ Pharmaceutical Product Development </p> <p>Communication Studies B.A.</p> <p>Communication Sciences Disorders B.A.</p> <p>Computer Science B.S.</p> <p>Criminal Justice B.S.</p> <p>Early Grades Preparation (PreK-4) B.S.Ed.</p> <p>Earth and Space Sciences B.S.Ed.</p> <p>Economics B.S.</p> <p>Secondary Education B.S.Ed. - Biology, <ul style="list-style-type: none"> ▪ Chemistry, General Science, Earth and ▪ Space Science, English, Social Studies, ▪ Mathematics, Physics </p> <p>English B.A.</p> <p>Environmental Health B.S.</p>	<p>Exercise Science B.S. - Exercise Science <ul style="list-style-type: none"> ▪ Specialist, Pre-Chiropractic, Pre- ▪ Occupational Therapy, Pre-Physical ▪ Therapy </p> <p>Finance B.S.</p> <p>Geography B.S.</p> <p>Geoscience B.S. - Earth Systems, Geology</p> <p>Graphic and Interactive Design B.F.A.</p> <p>Health and Physical Education B.S.</p> <p>Teacher Certification</p> <p>Health Science B.S. <ul style="list-style-type: none"> ▪ General- Sports Medicine Studies (3:2) ▪ Respiratory Care, ▪ Public Health Promotion </p> <p>History B.A.</p> <p>International Business B.S.</p> <p>Languages and Cultures B.A. - French, German, Russian, Spanish</p> <p>Liberal Studies <ul style="list-style-type: none"> ▪ Arts and Humanities, B.A. ▪ Professional Studies, B.S. ▪ STEM-H, B.A. </p> <p>Marketing B.S.</p> <p>Mathematics B.A.</p> <p>Mathematics B.S. - Actuarial Science, <ul style="list-style-type: none"> ▪ Applied and Computational ▪ Mathematics, Mathematical Finance, ▪ Mathematics, Statistics </p> <p>Media and Culture B.A.</p>	<p>Middle Grades Preparation Grades 4-8 B.S.Ed.</p> <p>Music Education B.M.</p> <p>Nursing B.S.</p> <p>Nutrition B.S. <ul style="list-style-type: none"> ▪ Dietetics Concentration </p> <ul style="list-style-type: none"> ▪ Lifestyle Nutrition, ▪ Sustainable Food Systems Management <p>Performance B.M.</p> <p>Philosophy B.A.</p> <p>Physics B.S. <ul style="list-style-type: none"> ▪ Physics B.S./Engineering B.S. ▪ Biomedical Engineering, B.S. </p> <p>Political Science B.A. - Government and <ul style="list-style-type: none"> ▪ Politics, International Relations </p> <p>Psychology B.S.</p> <p>Religious Studies B.A.</p> <p>Social Work B.S.W.</p> <p>Sociology B.A.</p> <p>Special Education B.S.Ed. (7-12), PreK-8 and Early Grades Preparation (PreK-4), PreK-8 and Middle Grades Preparation (4-8)</p> <p>Studio Arts B.F.A.</p> <p>Theatre B.A.</p> <p>Theatre B.A. -Design and Production, Musical Theatre, Performance</p> <p>Urban and Environmental Planning B.S.</p> <p>Women's and Gender Studies B.A.</p>
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Approved General Education Course Selection by Major Guide

Major	Academic Foundations	Behavior & Social Science	Humanities Distributive	Science Distributive	Arts Distributive	Notes: Talk to Your Advisor
Anthropology B.A.	WRT 120/123 WRT 200 level MAT ≥ 103 Any approved “I” Any approved “J” FYE	SOC 200 required & select one more non- ANT course	Select any approved two – from different prefixes	Select any approved two – from different prefixes	Select one approved course	Language proficiency at 202 level or 102 and approved culture clusters
Art + Design	WRT 120/123 WRT 200 level MAT ≥ 103 Any approved “I” Any approved “J” FYE	Select any approved two – from different prefixes	Select any approved two – from different prefixes	Select any approved two – from different prefixes	ARH 103	N/A
Biology B.S. / Ed. Biology: Integrative Biology: Cell & Molecular Biology: Ecology & Cons. Biology: Marine Science Biology: Medical Lab Biology: Microbiology Biology B.S. Ed.	WRT 120/123 WRT 200 level MAT 121/125 & MAT 145/161 Any approved “I” Any approved “J” FYE	Select any approved two – from different prefixes SOC & PSY are recommended for certain career paths	Select any approved two – from different prefixes	CHE/CRL103 & PHY 130 required	Select one approved course	Your advisor will guide you to select other courses based on the concentration you select
Business: Accounting B.S. Finance B.S. International Business B.S. Management B.S. Marketing B.S.	WRT 120/123 WRT 200 level MAT 113/115/131 & MAT 143 Any approved “I” Any approved “J” FYE	ECO 111 required & select one more non- ECO prefix	Select one - PHI 101, 150, 180 & select one more non-PHI prefix	CSC 112 or GEO 104 required & select one more with different prefix	Select one approved course	Math – depends on math placement exam
Business: Economics B.S.	WRT 120/123 WRT 200 level MAT 113/115/131 & MAT 143 Any approved “I” Any approved “J” FYE	Select any approved two – from different prefixes Non-ECO prefix	Select one of PHI 101, 150, 180 and one more approved humanities prefix	CSC 112 or GEO 104 required & select one more with different prefix	Select one approved course	Math – depends on math placement exam

Major	Academic Foundations	Behavior & Social Science	Humanities Distributive	Science Distributive	Arts Distributive	Notes: Talk to Your Advisor
Chemistry B.S. Forensic & Toxicology B.S. Chemistry-Biology B.S. Chemistry B.S. Ed	WRT 120/123 WRT 200 level MAT 161/162 Any approved "P" Any approved "J" FYE	Select any approved two – from different prefixes	Select any approved two – from different prefixes	BIO110 PHY 130 CSC 141 PHY 170 (Talk to your advisor)	Select one approved course	PHI470 – "P" requirement for CHE-BIO program. MAT121 may also be required, depending on track
Communication Studies B.A.	WRT 120/123 WRT 200 level MAT ≥ 103 Any approved "P" Any approved "J" FYE	Select any approved two – from different prefixes	Select any approved two – from different prefixes	Select any approved two – from different prefixes	Select one approved course	Language proficiency at 202 level or 102 and approved culture clusters
Communication Sciences and Disorders B.A.	WRT 120/123 WRT 200 level MAT ≥ 103 Any approved "P" Any approved "J" FYE	Select any approved two – from different prefixes PSY 100 recommended	Select any approved two – from different prefixes	BIO100 or BIO110 & select either an approved CHE or PHY course	Select one approved course	Language proficiency at 202 level or 102 and approved culture clusters
Computer Science B.S.	WRT 120/123 WRT 200 level MAT 121, 151, 161 Any approved "P" Any approved "J" FYE	Select any approved two – from different prefixes	Select any approved two – from different prefixes	Select two from different prefixes: CHE103/CRL103 BIO 110 ESS 101 PHY 130/170	Select one approved course	Additional math required
Criminal Justice B.S.	WRT 120/123 WRT 200 level MAT ≥ 103 Any approved "P" Any approved "J" FYE	Select any approved two – from different prefixes	Select any approved two – from different prefixes	Select any approved two – from different prefixes	Select one approved course	
Early Grades B.S. Ed.	WRT 120/123 WRT 200 level MAT 101 & 102 "P" = EDF 255 "J" = ENG/LAN 382 FYE	GEO 101 required & select one more non-GEO prefix PSC100 recommended	LIT 219 HIS 150	SCI 101&102	MDA 240	Students will complete SCI101 and/or SCI102 when accepted into the major. The major will accept 1 approved course to replace one SCI course.

Major	Academic Foundations	Behavior & Social Science	Humanities Distributive	Science Distributive	Arts Distributive	Notes: Talk to Your Advisor
English B.A.	WRT 120/123 WRT 200 level MAT ≥ 103 Any approved “I” Any approved “J” FYE	Select any approved two – from different prefixes	Select any approved two – from different prefixes (No LIT)	Select any approved two – from different prefixes	Select one approved course	Language proficiency at 202 level
English B.S. Ed.	WRT 120/123 WRT 200 level MAT ≥ 103 “I” = EDF 300 “J” = ENG 382 FYE	PSY 100 required and select one more non-PSY prefix	Select any approved two – from different prefixes (No LIT)	Select any approved two – from different prefixes	Select one approved course	
Exercise Science B.S. Exercise Science Specialist	WRT 120/123 WRT 200 level MAT 121 Any approved “I” Any approved “J” FYE	PSY 100 SOC 200/240	Select any approved two – from different prefixes	BIO 100/110 CHE/CRL103 or CHE/CRL 107 PHY 100/130 NTD 303	Select one approved course	You are required to complete BIO 259 & BIO 269 KIN 246 & KIN 254 recommended for “I” & “J”
Exercise Science B.S. Pre-Chiropractic Concentration	WRT 120/123 WRT 200 level MAT 121 Any approved “I” Any approved “J” FYE	PSY 100 SOC 200/240	Select any approved two – from different prefixes	BIO 110 CHE/CRL 103 CHE/CRL 104 PHY 130 & 140 NTD 303	Select one approved course	You are required to take BIO 259 & BIO 269 and CHE 231 & CHE232 KIN 246 & KIN 254 recommended for “I” & “J”
Exercise Science B.S. Pre-Physical Therapy Concentration	WRT 120/123 WRT 200 level MAT 121 Any approved “I” Any approved “J” FYE	PSY 100 SOC 200/240	Select any approved two – from different prefixes	BIO 110 CHE & CRL 103 CHE & CRL 104 PHY 130 & 140 NTD 303	Select one approved course	You are required to take BIO 259* BIO 269* KIN 246 & KIN 254 recommended for “I” & “J”

Major	Academic Foundations	Behavior & Social Science	Humanities Distributive	Science Distributive	Arts Distributive	Notes: Talk to Your Advisor
Exercise Science B.S. Pre-Occupational Therapy Concentration	WRT 120/123 WRT 200 level MAT 121 Any approved "I" Any approved "J" FYE	PSY 100 SOC 200/240	Select any approved two – from different prefixes	BIO 100 or 110 CHE/CRL 103 or CHE/CRL 107	Select one approved course	You are required to take BIO 259&BIO 269, & PHY100 KIN 246 & KIN 254 recommended for "I" & "J"
Geography B.S. and Urban and Environment Planning B.S.	WRT 120/123 WRT 200 level MAT ≥ 103 "I" = GEO 204 "J"= GEO 204 FYE	Select any approved two – from different prefixes (No GEO course)	Select any approved two – from different prefixes	Select any approved two – from different prefixes	Select one approved course	
Geoscience B.S. - Earth Systems Concentration	WRT 120/123 WRT 200 level MAT 115/131 & 121 ESS/ENV/SCB 102 for "I" Any approved "J" FYE	Select any approved two – from different prefixes	Select any approved two – from different prefixes	BIO 110 CHE/CRL103 PHY 130/170	Select one approved course	
Geoscience B.S. – Geology Concentration	WRT 120/123 WRT 200 level MAT 143 & 121 ESS/ENV/SCB 102 for "I" Any approved "J" FYE	Select any approved two – from different prefixes	Select any approved two – from different prefixes	CHE 103 & CRL103 PHY 130/170 BIO110 recommended	Select one approved course	
Health and Physical Education B.S., Teaching Certification	WRT 120/123 WRT 200 level MAT ≥ 103 "I" = EDF 300 "J" = ENG 382 FYE	Select any approved two – from different prefixes	Approved LIT/CLS course & one more non-LIT/CLS course	Select any approved two – from different prefixes	Select one approved course	You should also take KIN 254 – additional "J" course

Major	Academic Foundations	Behavior & Social Science	Humanities Distributive	Science Distributive	Arts Distributive	Notes: Talk to Your Advisor
Health Science B.S. Public Health	WRT 120/123 WRT 200 level MAT 121 “I” = ENV 102 “J” = HEA 110 FYE	Select any approved two – from different prefixes ANT 102, PSY 100 & SOC 200 recommended	PHI 150/180 & one more non-PHI course	Approved BIO and CHE course	Select one approved course	
Health Science B.S. Respiratory Care	WRT 120/123 WRT 200 level MAT 113 “I” = ENV 102 “J” = HEA 110 FYE	Select any approved two – from different prefixes	PHI 180 & one more non-PHI course	BIO 100 CHE 100	Select one approved course	You must also take BIO 259 & 269
Health Science B.S. Environmental Health	WRT 120/123 WRT 200 level MAT 131 & 121 “I” = ENV 102 “J” = HEA 110 FYE	ECO 111 & one more non-ECO course	Select any approved two – from different prefixes	BIO 110 ESS101	Select one approved course	Additional BIO and CHE courses required – see advising guide
History B. A.	WRT 120/123 WRT 200 level MAT ≥ MAT 103 Approved “I” Approved “J” FYE	Select any approved two – from different prefixes	Select any approved two – from different prefixes (No HIS prefix)	Select any approved two – from different prefixes	Select one approved course	Language proficiency at the 202 level
History B.A. Elective Certification in Social Studies	WRT 120/123 WRT 200 level MAT ≥ MAT 103 Approved “I” “J” = ENG 382 FYE	PSY 100 & PSC 100	Select any approved two – from different prefixes (No HIS prefix)	Select any approved two – from different prefixes	Select one approved course	Language proficiency at 202 level
Liberal Studies: Science and Math Arts and Humanities Professional Studies	WRT 120/123 WRT 200 level MAT ≥ 103 Any approved “I” Any approved “J” FYE	Select any approved two – from different prefixes	Select any approved two – from different prefixes	Select any approved two – from different prefixes	Select one approved course	Language proficiency at 202 level or 102 and approved culture clusters for Arts and Humanities track

Major	Academic Foundations	Behavior & Social Science	Humanities Distributive	Science Distributive	Arts Distributive	Notes: Talk to Your Advisor
Mathematics: Actuarial B.S.	WRT 120/123 WRT 200 level MAT 125 & 161 Any approved "I" Any approved "J" FYE	ECO 111/ ECO 112 & one more non- ECO course	Select any approved two – from different prefixes	Select any approved two – from different prefixes	Select one approved course	
Mathematics: Appl. Computational B.S.	WRT 120/123 WRT 200 level MAT 125 & 161 Any approved "I" Any approved "J" FYE	Select any approved two – from different prefixes	Select two Select any approved two – from different prefixes	CSC 141 and one of BIO 110 or CHE/CRL 103 or ESS 101 or PHY 170	Select one approved course	
Mathematics: Computational B.S.	WRT 120/123 WRT 200 level MAT 151, 161 Any approved "I" Any approved "J" FYE	Select any approved two – from different prefixes	Select any approved two – from different prefixes	CSC 141 & one more non-CSC course	Select one approved course	
Mathematics: Mathematical Finance B.S.	WRT 120/123 WRT 200 level MAT 125 & 161 Any approved "I" Any approved "J" FYE	ECO 111/ECO 112 & one more non- ECO course	Select any approved two – from different prefixes	CSC 141 & one more non-CSC course	Select one approved course	
Mathematics: Statistics B.S.	WRT 120/123 WRT 200 level MAT 125 & 161 Any approved "I" Any approved "J" FYE	Select any approved two – from different prefixes	Select any approved two – from different prefixes	Select any approved two – from different prefixes	Select one approved course	
Mathematics: Mathematics (General) B.S.	WRT 120/123 WRT 200 level MAT 161 & 162 Any approved "I" Any approved "J" FYE	Select any approved two – from different prefixes	Select any approved two – from different prefixes	CSC 141 PHY 170	Select one approved course	

Major	Academic Foundations	Behavior & Social Science	Humanities Distributive	Science Distributive	Arts Distributive	Notes: Talk to Your Advisor
Mathematics B.S. Education	WRT 120/123 WRT 200 level MAT 161 & 162 “I” = EDF 300 “J” = ENG/LAN 382 FYE	PSY 100 & one more non-PSY course	LIT & one more non-LIT course	CSC 141 PHY 170 a	Select one approved course	
Media and Culture	WRT 120/123 WRT 200 level MAT ≥ MAT 103 Any approved “I” Any approved “J” FYE	Select any approved two – from different prefixes	Select any approved two – from different prefixes	Select any approved two – from different prefixes	Select one approved course	Language proficiency at 202 level or 102 and approved culture clusters
Music Theory and Composition B.M.	WRT 120/123 WRT 200 level MAT ≥ MAT 103 Any approved “I” Any approved “J” FYE	Select any approved two – from different prefixes	Select any approved two – from different prefixes	Select any approved two – from different prefixes	MHL 210	
Music Education B.M.	WRT 120/123 WRT 200 level MAT ≥ MAT 103 “I” = EDF 300 “J” = ENG/LAN 382 FYE	PSY 100 & one more non-PSY course	LIT & one more non-LIT course	Select any approved two – from different prefixes	MHL 210	
Nursing B.S.	WRT 120/123 WRT 200 level MAT 121 Any approved “I” Any approved “J” FYE	PSY 100 SOC 200	Select any approved two – from different prefixes	BIO 100 CHE/CRL 107	Select one approved course	You are required to take BIO 259, BIO 269 & NTD 303
Nutrition and Dietetics B.S. Dietetics Concentration	WRT 120/123 WRT 200 level MAT 121 “I” = NTD 277 “J” =NTD 200 FYE	PSY 100 SOC 200	Select any approved two – from different prefixes	BIO 100 or 110 CHE/CRL 107	Select one approved course	You are required to take BIO 259&BIO 269

Major	Academic Foundations	Behavior & Social Science	Humanities Distributive	Science Distributive	Arts Distributive	Notes: Talk to Your Advisor
Nutrition and Dietetics B.S. Food Sustainability Concentration	WRT 120/123 WRT 200 level MAT 121 “I” = ANT/NTD 277 “J” =NTD 200 FYE	PSY 100, SOC 200 or ANT 101 ECO 111 or 112 GEO 205	Select any approved two – from different prefixes	BIO 100 CHE/CRL 107	Select one approved course	You are required to take BIO 259&BIO 269
Nutrition and Dietetics B.S. Lifestyle Concentration	WRT 120/123 WRT 200 level MAT 121 “I” = ANT/NTD 277 “J” =NTD 200 FYE	PSY 100, SOC 200 or ANT 101 ECO 111 or 112	Select any approved two – from different prefixes	BIO 100 or 110 CHE/CRL 107	Select one approved course	You are required to take BIO 259&BIO 269
Pharmaceutical Development B.S.	WRT 120/123 WRT 200 level MAT 121 “I” = PHI 371 “J” =NTD 200 FYE	ECO 112 & one more non-ECO course	Select any approved two – from different prefixes	BIO 110 PHY 130	Select one approved course	SPK230 required
Philosophy B. A.	WRT 120/123 WRT 200 level MAT ≥103 Any approved “I” Any approved “J” FYE	Select any approved two – from different prefixes	Select any approved two – from different prefixes (No PHI)	Select any approved two – from different prefixes	Select one approved course	Language proficiency at 202 level or 102 and approved culture clusters
Physics B.S. Biomedical Engineering	WRT 120/123 WRT 200 level MAT 125, 161, & 162 Any approved “I” Any approved “J” FYE	ECO 112 & one more non-ECO course	PHI 180 & one more non-PHI course	BIO 110 CHE/CRL 103	Select one approved course	
Physics B.S.	WRT 120/123 WRT 200 level MAT 161 & 162 Any approved “I” Any approved “J” FYE	Select any approved two – from different prefixes	Select any approved two – from different prefixes	CSC 141 CHE/CRL 103	Select one approved course	

Major	Academic Foundations	Behavior & Social Science	Humanities Distributive	Science Distributive	Arts Distributive	Notes: Talk to Your Advisor
Physics: Engineering B.S. (3-2)	WRT 120/123 WRT 200 level MAT 161 & 162 Any approved "I" Any approved "J" FYE	Select ECO 111 or 112 & one more non-ECO course	Select any approved two – from different prefixes	CSC 141 CHE/CRL 103 CHE/CRL 104	Select one approved course	
Physics B.S. Ed.	WRT 120/123 WRT 200 level MAT 161 & 162 "I" = EDF 300 "J" = ENG/LAN 382 FYE	Select any two BSS prefixes	LIT & one more non-LIT course	CSC 141 CHE/CRL 103	Select one approved course	
Political Science B.A.	WRT 120/123 WRT 200 level MAT ≥103 Any approved "I" Any approved "J" FYE	ECO 111/112, GEO 101 or GEO 103 or SOC 200	Select one of HIS 150/151/152 & one more non-HIS course	Select any approved two – from different prefixes	Select one approved course	Language proficiency at 202 level or 102 and approved culture clusters Inter. Relation requires 202
Psychology B.A.	WRT 120/123 WRT 200 level MAT 113/115/131 Any approved "I" Any approved "J" FYE	Select any approved two – from different prefixes (NO PSY)	Select any approved two – from different prefixes	Select any approved two – from different prefixes	Select one approved course	
Philosophy & Religious Studies B.A.	WRT 120/123 WRT 200 level MAT 113/115/131 Any approved "I" Any approved "J" FYE	Select any approved two – from different prefixes	Select any approved two – from different prefixes (NO PHI)	Select any approved two – from different prefixes	Select one approved course	Language proficiency at 202 level or 102 and approved culture clusters
Social Work B.S.W.	WRT 120/123 WRT 200 level MAT ≥103 Any approved "I" Any approved "J" FYE	PSY 100 SOC 200 PSC 100	PHI 180 HIS 150 LIT/CLS	Select any approved two – from different prefixes	Select one approved course	Language proficiency at the 102 level

Major	Academic Foundations	Behavior & Social Science	Humanities Distributive	Science Distributive	Arts Distributive	Notes: Talk to Your Advisor
Sociology B.A.	WRT 120/123 WRT 200 level MAT ≥103 Any approved “I” Any approved “J” FYE	Select ANT 102 & one more non-ANT course	Select any approved two – from different prefixes	Select any approved two – from different prefixes	Select one approved course	Language proficiency at 202 level or 102 and approved culture clusters
BS General Health and Sports Medicine Concentration (Accelerated Program)	WRT 120/123 WRT 200 level MAT 121 “I” = SMD 210 “J” = HEA 110 FYE	Select PSY 100 & one more non-PSY course	Select any approved two – from different prefixes	BIO 110 CHE/CRL 107	Select one approved course	You are required to take BIO 259& BIO 269 and additional science courses
Theater Arts B.A.	WRT 120/123 WRT 200 level MAT ≥103 Any approved “I” Any approved “J” FYE	Select any approved two – from different prefixes	Select any approved two – from different prefixes	Select any approved two – from different prefixes	DAN 130	Language proficiency at 202 level or 102 and approved culture clusters
Women and Gender Studies B.A.	WRT 120/123 WRT 200 level MAT ≥103 “I” = WOS 225 “J” = WOS 305 FYE	Select any approved two – from different prefixes	Select any approved two – from different prefixes	Select any approved two – from different prefixes	Select one approved course	Language proficiency at 202 level or 102 and approved culture clusters

Notes: I = Interdisciplinary course

J = Diverse Community Course

BSS= Behavior and Social Science

Additional Baccalaureate Requirement - all programs require:

- 9 credits of Writing Emphasis courses (one should be a 300 or 400 level course) – these are not the same as WRT 120 or WRT 200 level
- 9 credits of Speaking Emphasis Course (one should be a 300 or 400 level course)
- 3 Credits of Ethics Emphasis

Requirement to Declare a Major

Major	Minimum GPA	Prerequisite Courses	Plan Change	Notes
*Anthropology B.A.	2.0	ANT 101, ANT 102 and ANT 103	Anytime	Must take SOC 100 and LIN 230
Art + Design • Studio Art • Graphic Design	2.0	ART106, ART111, ART120	After portfolio and being accepted	Students must complete three pre-requisites With a C or better and create portfolio from works in those courses
Biology B.S. • Integrative • Cell & Molecular • Ecology & Cons. • Marine Science • Medical Lab • Microbiology • B.S. Ed. (teacher Certification)	2.0 (all 2.0 except for BIO ED) 2.8/3.0 graduation	BIO110: C- or better	After completing BIO 110 with a C- or better and overall GPA of 2.0	C- in BIO courses, refer to advising sheet. Take MAT121 or MAT 125 within first year.
Business: • Accounting B.S. • Economics B.S. • Finance B.S. • International Business B.S. • Management B.S. Marketing B.S.	2.5	Pre-Business courses ACC201, ECO111, ECO112, ECO251, MKT250, MGT200, both math courses, 45 credits	Can enter Pre-Business before prerequisites are complete.	Can enter Pre-Business before prerequisites are complete. Minimum of C in business courses - refer to advising sheet. Grade of a C in at least one math course. Must take GEO 104 or CSC 112
Chemistry B.S. • Forensic & Toxicological Chemistry • Biology B.S. B.S. Ed. (Teacher Certification)	2.0 2.0 2.0 2.8/3.0 graduation	All majors: CHE103 + CRL 103	Anytime	All majors in department: C- or better in all CHE, BIO, MAT, and PHY courses.
Communication Studies B.A.	2.0 (2.5 required for graduation)	COM 206 COM 209 COM 211	Anytime, but must have a minimum of 2.0 CGPA	Minimum of a C in each entry course. Students should apply to the major early and meet with Academic Counselor
Communication Sciences and Disorders B.A.	2.5	WRT120 MAT103 or higher WRT200-level ENG230/LIN230 CSD101, CSD106, CDS203, CSD207	After Restrictive Major Requirements (RMRs) are met	-Need a 3.0 average in prerequisite courses. -- MAT121 will not work as a math prerequisite course to enter the major (will work as a stat based course required for the major in Related Area 1). -Cannot earn below a "C" in any course in the Restrictive Major Requirement. -Can only have 3 repeats across the CSD courses in the Restrictive Major

Major	Minimum GPA	Prerequisite Courses	Plan Change	Notes
Computer and Information Sciences B.S.	2.5	CSC141 & 142 & two of three math courses (MAT121, 151, 161) C- or better in each; min 2.5 in CSC; min 2.0 in MAT	After prerequisites	Requirement. CSC 110 or CSC 115 cannot be used as a gen. ed. science course. General Education science courses must be chosen from BIO110, CHE103, ESS101, PHY130 (beginning in Fall 2019)
Criminal Justice B.S.	2.0		Anytime	No required courses however it is recommended that students take CRJ 110 and CRJ 210 before deciding to major in CRJ.
Early Grades B.S. Ed.	2.8 to declare 3.0 for graduation Students who have completed 48 or more credits must add passing score of PAPA/CORE test		After 27 credits	Apply during finals week/ If students have 48 or more credits completed, they need to have passed Basic Skills Testing. They can find information on BST on our website: https://wcupa.edu/education-socialWork/paTests.aspx .
English B.A. English B.S. Ed.	2.0 2.8/3.0 graduation		Anytime	Students interested in ENG should complete WRT 200-level course/Recommended but not required. Student can transfer without a GPA
Foreign Language (ALL)	2.0		Anytime	Students with higher language proficiency may begin their program at higher language levels after consultation with the department
Geography and Planning <ul style="list-style-type: none"> • Geography • Locational Analytic • Geographic Information Systems • Environmental Geography • Elective Social Studies (BSED) 	2.0 BSED requires 2.8 to declare and 3.0 to graduate		Anytime	
Geoscience-Earth Systems or Geology	2.0		Anytime	
Health and Physical	2.8/3.0 grad.		Anytime	

Major	Minimum GPA	Prerequisite Courses	Plan Change	Notes
Education B.S., Teaching Cert.				
Health Science: Respiratory Care B.S.	2.5		When Brian says to change the major.	Meet with Brian Kellar as soon as there is interest to interview.
Environmental Health B.S.	2.0		Anytime	
Public Health	2.0		Anytime	
History B. A.	2.0		Anytime	
History B.S. Ed.	2.8/3.0 grad.			
Kinesiology: • Exercise Science • Pre-Chiropractic • Pre-Occupational Therapy Pre-Physical Therapy	2.0		Anytime	
Liberal Studies: Science and Math B.S. Math and Humanities B.S. Professional Studies	2.0 2.0 2.0		Anytime Anytime After 30 credits	-Check minor's requirements -Meet with directors of programs -Prof. Studies- meet with Bruce before applying to the major.
Mathematics B.A., B.S. Actuarial Applied Computational Mathematical Finance Statistics	2.0 (All 2.0 except for Math Education)			
Mathematics B.S. Ed.	2.8/3.0 graduation			
Media and Culture	2.0	Any of the core course	Anytime	Students must complete three prereq. to take upper level courses. MDC 250 and MDC 251 With a C or better Students should meet with Student Success Coordinator for Arts and Humanities to add the major/minor.
Music Theory and Composition B.M.	2.0			Audition
Music Education B.M.	2.8/3.0 grad			Audition
Nursing B.S.	2.75 (avg. entry courses)	BIO100, CHE107, BIO259, BIO269	After prerequisites	Application process/Interview Complete NSG 101
Nutrition and Dietetics B.S. Lifestyle Sustainable Food System Management	2.0		Anytime	Students can go at any time – with or without GPA, per program counselor
Pharmaceutical	2.0		Anytime	

Major	Minimum GPA	Prerequisite Courses	Plan Change	Notes
Development B.S.				
Philosophy B. A.	2.0		Anytime	Would like gen. eds. completed within the first 4 semesters
Physics B.S. Physics B.S. Ed. Physics: Engineering B.S. (3-2)	2.0 2.8/3.0 grad 3.0 (or higher depending on affiliate institutions requirements)		Anytime	Talk with dept. as soon as there is interest. <u>Physics: Grad & Applied B.S.:</u> 1) Talk with dept. as soon as there is interest. 2) C or better in all Upper-level PHY courses (i.e. 300-level & above). 3) All PHY electives must be at 300-level or above. 4) Majors may not repeat a course more than once (i.e. for 2 attempts total).
Political Science B.A.	2.0		Anytime	
Psychology B.A.	2.0	PSY100	Anytime	Complete PSY100, meet with Program Counselor, then do change of major
Religious Studies B.A.	2.0		Anytime	
Social Work B.S.W.	2.5	SWO 200 & SWO 225	Anytime	Dept. wants to see first-year students right away if interested in the major
Sociology B.A.	2.0	SOC 100	Anytime	Must take ANT 102
BS General Health and Sports Medicine Concentration (Accelerated Program)	3.0		After consultation with department	Interested students should contact Dr. Kate Morrison at kmorrison@wcupa.edu The change of major cannot be performed on MyWCU
Theater Arts B.A.	2.0		Anytime	
Women and Gender Studies B.A.	2.0		Anytime	

Academic Support

WHERE CAN I GET (ACADEMIC) HELP ON CAMPUS?

There are many resources at WCU to help you succeed academically. Most of these services are funded via your tuition and fee dollars, so do not hesitate to take advantage of them! This is a partial list; ask your professors or advisor if there are others.

1. Take full advantage of your **Professors!** Ask questions in class or visit their office hours; send an email. Have a question? PLEASE ASK! We really do want to help.
2. Some departments (e.g., Mathematics, Psychology) offer peer-tutoring for select classes. Ask your advisor or professor about the MathLab Schedule.
3. Form online study group with students doing well in the class. You might be surprised how much students can help each other and how willing your peers may be to help. You can sign up for zoom via wcupa.zoom.us/.

ACADEMIC SUPPORT

- **Learning Assistance and Resource Center (LARC)** <http://www.wcupa.edu/ussss/larc/> or call 610-436-2535
- **Online Tutoring - Smarthinking:** You can get free online tutoring support 24/7 with Smarthinking. This is available on your D2L under the resource tab. Please sign up!
- **Online Academic Coaching:** (how to study, etc.), online and in person peer tutoring, general academic success workshops (note taking, time management, etc.; check out website for details). Sign up at <https://www.wcupa.edu/universityCollege/achieve/>
- The Academic Success Workshop (ASW) is a program designed to teach students general study skills, class participation, and time management methods which are applicable to all courses and programs of study. It consists of four one-hour workshops facilitated by experienced graduate students at various times over the course of the semester. **Academic Success Workshop Topics:** Don't Put This Workshop Off Until Tomorrow: Time Management Strategies; No Fear Test Taking: Reducing Test Anxiety; Note Taking: College Edition; Get It WRITE: Short Essay Skills and APA Format. Register online at: <https://www.wcupa.edu/universityCollege/larc/forms/ASW/aswregistration.aspx>
- **Office of Services for Students with Disabilities (OSSD)** <http://www.wcupa.edu/ussss/ossd/> 223 Lawrence (open M-F 8:30am-4pm) or call 610-436-2564 or email ossd@wcupa.edu.
- **Study Abroad** University's Center for International Programs (CIP) <http://www.wcupa.edu/international/> 320 Mitchell Hall or call 610-436-3515. **Office Hours:** Monday - Friday, 8:00am - 4:30pm. CIP provides special assistance, advising, and programming for WCU's international community; this office can be especially helpful if you are encountering language-related issues in your classes.
- **The Writing Center** https://www.wcupa.edu/_academics/writingcenter/ FHG Library 251
Make an appointment online <https://wcu.mywconline.com/> Hours vary by term, see website for details.
- **Financial Aid Questions:** call the Office of Financial Aid at **610-436-2627** or Email: Finaid@wcupa.edu. You may also visit their website https://www.wcupa.edu/services/fin_aid/
- **Resource Pantry:** West Chester University faculty and staff want to see all students succeed, and we know that financial needs can be a significant barrier to success. Although not academic help, per se, the WCU resource pantry works to address economic insecurity among our students as it can impact their chances of success. In particular, West Chester University has a resource pantry on the ground floor of Commonwealth Hall for students who lack access to adequate food, personal care items (soap, toothpaste, etc.), school supplies, and professional attire. Resources are also available for students experiencing housing insecurity. For more information on obtaining resources from the pantry, please visit: <https://wcupa.edu/pantry>
- **Housing Questions:** Please contact Residence Housing, Monday to Friday 8:00am-4:30pm; Phone: 610-436-3307 or 610-436-3306 or via email: Housing@wcupa.edu. Summer Hours (Mid-May through Mid-August) 8:00am-4:00pm or visit their website at <https://www.wcupa.edu/services/residenceLife/>

Referral List

CONCERN	OFFICE/TELEPHONE/LOCATION
Notification of Extended Absence from Classes (3 days)	Office of Student Assistance Contact Ms. Christy Lanshe 610-436-0165 https://www.wcupa.edu/services/studentAssistance/
Tutoring (<i>it's FREE!</i>) Study Skills	Learning Assistance Resource Center (LARC) Lawrence Hall 224 LARC@wcupa.edu Call 610-436-2535 Text: 484-259-7895 https://www.wcupa.edu/universityCollege/larc/
Career Counseling Major and Career Exploration	Twardowski Career Development Center Lawrence Hall Room 225 Phone: 610-436-2501 https://www.wcupa.edu/services/careerDevelopment/
Disabilities Services and Academic Accommodations Physical Accessibility	Office for Services for Students with Disabilities (OSSD) Lawrence Hall 223 610-436-2564 https://www.wcupa.edu/universityCollege/ossd/
Drop/Add, Schedule Change	Exploratory Studies Office Lawrence Hall 222 - 610-436-3505 https://www.wcupa.edu/universityCollege/exploratoryStudies/ Registrar 610-436-3541 25 University Avenue
Counseling and Psychological Services	Psychological Counseling 241 Lawrence Hall 610-436-2301 Crisis Intervention (Exton) for community help 610-918-2100 National Suicide Prevention Lifeline: 1-800-273-8255 Crisis Text Line: Text START to 741-741 https://www.wcupa.edu/services/counselingCenter/
Candidate Service (Teacher Certification) Basic Skill Test (PAPA or CORE)	Wayne Hall Suite 107 610-436-0042 (Mrs. Judith MacDonald) 610-436-3408 (Mr. Paul Whalen) Candidate Services: 610-436-2999 Certification Information: 610-436-2321 Clearances: 610-436-2999 Clinical Experiences: 610-436-3090 Deans Office: 610-436-2321 Professional Testing Center: 610-436-2413 https://www.wcupa.edu/education-socialWork/teacherCandidacy.aspx
Undergraduate Catalog	Accessible electronically at https://catalog.wcupa.edu/undergraduate/
Tuition, Fees, Loans, Scholarships, Work-Study, FASFA, etc.	Financial Aid 610-436-2627 25 University Avenue www.FINAID@wcupa.edu Your MyWCU account
Study Abroad	Center for International Programs Mitchell Hall, 3rd floor SOUTH 610-436-3515 Email: International@wcupa.edu

CONCERN	OFFICE/TELEPHONE/LOCATION
Writing Center	FHG Library 251 Email: writingcenter@wcupa.edu Phone: 610-436-3548
Placement (Mathematics)	Available in your D2L under Assessments Email: mathaexam@wcupa.edu if you would like to retake the placement test.
Foreign Language Lab	Foreign Language Department Mitchel Hall 006 Contact Ms. Marlies Persch 610-436-2328
Bursars (Bill Payments)	Bursars 25 University Avenue 610-436-2552 Call or go and speak with someone https://www.wcupa.edu/information/AFA/Fiscal/Bursar/
Health Concerns	Wellness Center Commonwealth Hall 610-436-2509 https://www.wcupa.edu/services/studentHealthServices/
Internships	Speak with the Academic Department Twardowski Career Development Center 610-436-2501 Lawrence Hall 225
Jobs (On Campus) Part-Time & Summer, Permanent,	Financial Aid (Ext: 2627) 25 University Ave. Twardowski Career Development Center, Lawrence Hall ARAMARK Food Service, Lawrence Hall
National Student Exchange Program	Registrar's Office 25 University Avenue 610-436-3541 https://www.wcupa.edu/registrar/nationalStudentExchange.aspx
Public Safety and WCU Police Medical Emergency Safety Emergency	Public Safety Peoples Building or Campus Emergency Phones throughout campus 610-436-3311
Residential Issues	RD, RA, or Residence Life 610-436-3306 or 3307 Lawrence Hall 202 Email: Housing@wcupa.edu RESNET (in room computer access): 610-436-2660 or resnet@wcupa.edu
Summer School at WCU or At another Institution	Exploratory Studies Advisor 610-436-3505 Lawrence Hall 222 Registrar's Office 25 University Avenue 610-436- 3541
Veterans	Greg and Sandra Weisenstein Veteran Center Phone: 610-436-2862 Email: veteranscenter@wcupa.edu
Army ROTC Program	809 Roslyn Avenue 610-430-4403 WCUARMYROTC@WCUPA.EDU

Know Your Academic Advisor and Staff



Dr. Francis Atuahene is an Associate Professor and Director of Exploratory Studies. As an academic advisor, Dr. Atuahene believes the first year in Exploratory Studies remains a critical pillar of personal growth and academic success. His advice to students is to take advantage of available academic and campus resources; develop great learning habits, find friends who will uplift and contribute positively to your thinking, but above all, get involved and have fun!

[Click here to schedule a meeting with Dr. Atuahene!](#)



Dr. Ann Colgan is an Associate Professor and Director of the Liberal Studies Program. As an Exploratory Studies advisor, Dr. Colgan uses *dialogic advising* to understand her students as completely as possible. She works with students to explore their strengths and interests, and occasionally shares her own WCU undergraduate experiences. She wants students and families to recognize that success looks different for different individuals.

[Click here to schedule a meeting with Dr. Colgan!](#)



Previously a classroom faculty in the College of Education (1998), Dr. John Kinslow now serves as EDS Department Chair, and has been an EXPS Academic Advisor since 2010. Work in diverse occupations gives “Jack” a broad range of experience to draw upon in advising; “active” listening and asking good questions are also helpful in supporting students’ success.

[Click here to schedule a meeting with Dr. Kinslow!](#)



Dr. Courtney Lloyd is an Assistant Professor and Exploratory Studies faculty advisor. Through conversations with her advisees, Dr. Lloyd assists students to realize their academic potential and guides them in the decision-making process when choosing a major. With 12 years of experience working with WCU students, she is honest and transparent with each student that enters her office, but that’s only because she cares about each student’s success.

[Click here to schedule a meeting with Dr. Lloyd!](#)



Mrs. Evelyn Anderson is the Student Success Coordinator for University College. As the Student Success Coordinator, Mrs. Anderson provides proactive and intentional support to enhance student learning and success. Mrs. Anderson is a proud alumnus of West Chester University and is ready to help students achieve both their personal and academic goals.

[Click here to schedule a meeting with Mrs. Anderson!](#)



Mrs. Linda Missanelli is the Clerical Office Support Staff at the Exploratory Studies department. She has a great understanding of the operations and activities in Exploratory Studies. As the first point of contact in our office, Mrs. Missanelli provides incredible support to faculty and staff to enhance our student success initiative. Mrs. Missanelli’s advice to Exploratory Students is to go to class, study & get involved. Call 610-436-3505 to speak with Mrs. Missanelli about advising appointment. You may also email her at LMissanelli@wcupa.edu

How to Calculate Your GPA

Use the template below to calculate your GPA

Courses	Number of Credits	Projected Grades	Quality Points Use the grid below
Ex. ANT 102	3	A	12.000
Total Credits (A) =			Total Points (B) =
Semester/Term GPA = $\frac{\text{Total Semester Quality Points (B)}}{\text{Total number of Credits (A)}}$ =			

$$\text{Cumulative GPA} = \frac{\text{Overall Quality Points Accrued (i.e. sum of semesters 1,2,3...)}}{\text{Overall Credits Completed (i.e. sum of semesters 1,2,3...)}}$$

West Chester University Grading Scale

Letter Grades and their Corresponding Quality Points

Credits	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	F
1	4.000	3.670	3.330	3.000	2.670	2.330	2.000	1.670	1.330	1.000	0.670	0
2	8.000	7.340	6.660	6.000	5.340	4.660	4.000	3.340	2.660	2.000	1.340	0
3	12.000	11.010	9.990	9.000	8.010	6.990	6.000	5.010	3.990	3.000	2.010	0
4	16.000	14.680	13.320	12.000	10.680	9.320	8.000	6.680	5.320	4.000	2.680	0
5	20.000	18.350	16.650	15.000	13.350	11.650	10.000	8.350	6.650	5.000	3.350	0